

October 2, 2012

Lanark City Council met in regular session at City Hall. Alderman Ken Weaver, Alderman Anne Lindsay, Alderman Ed Fehlhafer, Alderman Tom Kocal, Alderman Weston Burkholder and Mayor Ed Stern were present. Alderman Mark Macomber was absent. Alderman Macomber arrived at 8:55 PM.

Also present were Ed Mitchell, Steve Haring, Matt Wagner, Scott Woodley, Alexis Poffenberger, Todd Poffenberger and JL Hunter. Sharon Pepin arrived at 8:20.

Mayor Stern called the meeting to order at 7:30 PM. After roll call, all recited the Pledge of Allegiance.

Motion made by Alderman Weaver, seconded by Alderman Kocal to accept the minutes of the September 18th meeting as presented. Roll call: Alderman Weaver-aye, Alderman Kocal-aye, Alderman Burkholder-aye, Alderman Lindsay-aye and Alderman Fehlhafer-aye. Motion carried.

Motion made by Alderman Weaver, seconded by Alderman Lindsay to accept and pay the bills from September 18th to present. Roll call: Alderman Weaver-aye, Alderman Lindsay-aye, Alderman Fehlhafer-aye, Alderman Kocal-aye and Alderman Burkholder-aye. Motion carried.

Willett Hofmann – Blair Parkway/Truman Ave./Argyle St. – Matt Wagner announced Law Excavating has completed everything for the Argyle Street Detention Pond project. Not all has been paid yet as Wagner is waiting on reports from Law. Wagner explained work was completed one day late but the City had told Law to wait for seeding due to dry weather. Wagner reported Truman Ave. project is scheduled to be completed by November 18-19, 2012. Several aldermen were concerned with pouring concrete and cooler weather. After more discussion, all seemed to agree with completion date of November 9th. Wagner then discussed grant income over \$500,000 will require a Single Audit. Clerk/Treasurer Hawbecker announced, after confirmation from auditor, a Single Audit is required when grant expenses over \$500,000 not income. There has been much confusion over this requirement. Approximate cost of Single Audit is \$2,500 - \$3,000. Wagner will do change order.

MSA Professional Services proposal-Blair Parkway & East Lift Station – Steve Haring submitted proposal for Phase 1-pumps/electrical-which is engineering design, final plans and bid specs with cost of \$64,200. Haring announced this quote does not include underground tanks. This will put us in position for grant application in the spring. Haring explained need to look at sewer system as not sure current main will handle the increase of flow. Alderman Fehlhafer reported we are looking at approximately 3,000 feet of increased line, also need to look at general improvements to sewer system; capacity and flow to be sure will handle more flow. Grant for \$100,000 has already been approved which \$25,000 has already been received and put in savings account. This contract/proposal does not include bid process. **Motion** made by Alderman Weaver, seconded by Alderman Fehlhafer to authorize MSA to go ahead with East Lift Station design engineering for \$64,200. Roll call: Alderman Weaver-aye, Alderman Fehlhafer-aye, Alderman Lindsay-aye, Alderman Kocal-aye and Alderman Burkholder-aye. Motion carried.

Mayor Stern announced we are now six months into fiscal year. Mayor Stern submitted financial comparison report for the past several years. Discussed revenue and expenses - we are spending

a lot of money due to the Municipal Building, Detention Pond and East Lift Station. Mayor Stern pointed out property tax has dropped as well as sales and income taxes. The last payment for the water tower is November 2014. Mayor Stern reported we are at revenue peak and will start going down from here.

Trick or Treat hours were briefly discussed. **Motion** made by Alderman Lindsay, seconded by Alderman Burkholder to set Trick or Treat hours from 5:00 PM to 7:30 PM on October 31, 2012. Roll call: Alderman Lindsay-aye, Alderman Burkholder-aye, Alderman Kocal-aye, Alderman Fehlhafer-aye and Alderman Weaver-aye. Motion carried.

Hazard Mitigation Planning – Mayor Stern reported he has already attended several meetings. He has a draft of plan and discussed a few early warning signals. One idea is to have generator at Heritage Center which could be used for warming center and also generator at lift station. Mayor Stern announced a public forum meeting will be scheduled in early December with a resolution to adopt plan in January 2013. When asked, Mayor reported the NIMS is part of plan. All seemed to be up to date on NIMS training. Possibly need to do an income survey.

General Audience – Alexis Poffenberger announced she will be traveling to England in December representing Eastland High School cheerleaders. Two were selected from Eastland but only Alexis will be going. She asked the Council to consider a donation for her expenses of \$3,000. During discussion, Alderman Fehlhafer recommended helping Alexis out with expenses since she is representing Eastland High School but was not sure how much. **Motion** made by Alderman Kocal, seconded by Alderman Weaver to donate \$500 to Alexis Poffenberger for her cheerleading fund. Roll call: Alderman Kocal-aye, Alderman Weaver-aye, Alderman Lindsay-aye, Alderman Fehlhafer-aye and Alderman Burkholder-aye. Motion carried. Alexis thanked the Council for their generous donation.

Scott Woodley just wanted to thank the Council for not forgetting about their problems on Blair Parkway.

Committees

No one had anything more to report for committees.

Attorney Ed Mitchell submitted copy of order today and explained. (Sharon Pepin arrived at 8:20.) Order gives City the right to clean up debris from collapsed building on Broad Street. Then the City needs to decide how to proceed. Mayor Stern announced we are good to go with EPA. No bill has been received from Law Excavating for taking down the remainder of the collapsed building. Discussion included Law licensed or not, bidding out and how to fill in once debris is removed-basement or ground level. All seemed to agree to wait for report from Willett Hofmann at the next Council meeting before making decision. Need to be working on specs–cap water line, plug sewer line, etc. Streets & Property Committee Chair, Alderman Kocal set committee meeting for 5:00 PM on October 9th at Heritage Center since the Library Board has meeting scheduled in city hall. Mitchell reported the case is open so there will be no future fees. Mitchell announced the ordinance regarding salaries has been signed and filed. The lien on Hazelbower’s property (old Hi-Way Café) has been released.

Community Funding & Planning Services – Sharon Pepin reported on the progress from the construction meeting earlier today. Pepin announced change order status is currently \$40,296 increase with \$24,000 for tuck pointing. Pepin submitted change orders #13 & 14.

#13 omit slate board in library for credit of \$500

#14 colors of tiles for the base of flooring in entrance

Bray had told us the darker tile would be the border with the lighter as the main base. This is incorrect. The darker tile will be the main base with the lighter as the border. This was discussed earlier today at the construction meeting and those present did not feel the change was worth the extra expense. Pepin presented new draft for plaque and pointed out changes from last draft. Painting of the exterior of the building has begun. Pepin complimented the Prairie Advocate of their status report of progress in this week's issue. Alderman Kocal announced this will be a weekly report. Pepin submitted draw request #4 of \$3,750 to Community Funding & Planning Services plus \$154,831 to Ringland-Johnson. Pepin reported these will come from library (grant & matching funds). **Motion** made by Alderman Kocal, seconded by Alderman Fehlhafer to approve draw request #3 to Ringland-Johnson for \$154,831. Roll call: Alderman Kocal-aye, Alderman Fehlhafer-aye, Alderman Lindsay-aye, Alderman Weaver-aye and Alderman Burkholder-aye. Motion carried. **Motion** made by Alderman Fehlhafer, seconded by Alderman Kocal to approve invoice #2 to Community Funding & Planning Services for \$3,750. Roll call: Alderman Fehlhafer-aye, Alderman Kocal-aye, Alderman Burkholder-aye, Alderman Lindsay-aye and Alderman Weaver-aye. Motion carried. Pepin submitted quarter report for DCEO grant for mayor's signature on the Argyle Street project. Pepin then submitted draw request #6 of \$1718.85 to Community Funding & Planning Services for admin. services. **Motion** made by Alderman Fehlhafer, seconded by Alderman Lindsay to approved draw down #6 of \$1,718.85. All ayes. Motion carried. Pepin discussed grant income of \$202,000 for Argyle St. Detention Pond and \$311,000 for Municipal Building which will require Single Audit. Clerk explained auditor has confirmed Single Audit is required for expenses over \$500,000 paid during fiscal year not income. East Lift Station – Pepin announced possibly another \$50,000 from Sacia. Pepin submitted contract for scope of services of \$4,000 for grant application. **Motion** made by Alderman Kocal, seconded by Alderman Fehlhafer to approve contract for admin. services of \$4,000. Roll call: Alderman Kocal-aye, Alderman Fehlhafer-aye, Alderman Lindsay-aye, Alderman Weaver-aye and Alderman Burkholder-aye. Motion carried.

Alderman Fehlhafer questioned the water coming off the Fox property running down to the football field. Mayor Stern reported he looked at this today. Water is coming from City water system. Need to call JULIE before digging. (Alderman Macomber arrived at 8:55 PM.) Alderman Fehlhafer discussed installation of filter system at Eastland Motor Sports but does not guarantee it will work. Alderman Macomber reported he knows one who guarantees but will cost about \$3,000. Discussion also included current bill, only paying for sewer. Others agreed similar water quality problem on Burns Street and property owners are current in their accounts. Discussion then went back to filter system and who will pay for and maintain system. All seemed to agree to put all of this in writing before moving ahead. Alderman Fehlhafer discussed Burns Street water project. The materials have been in since early this year and are exposed to sun which breaks down the materials. Alderman Fehlhafer inquired where the Streets & Property Committee was with the Shumway sidewalks. This was to be taken care of by the Cornerstone Project at the time they obtained the building. Since then, it has been sold to Weston Burkholder. Several agreed the deterioration of the building caused the sidewalks to sink. Alderman Kocal did not agree with this. During discussion it was agreed to block off sidewalks on the south side of Burkholder's (Shumway) building until repairs could be made. Discussion also included contracting out the sidewalk repairs as the maintenance crew is busy with other projects. Discussed Fox property on East Pearl Street – safety issue. When asked, Mitchell agreed this property could be handled as nuisance also.

Alderman Burkholder reported he discussed email billing with Clerk Hawbecker trying to save on expenses of water bills. Clerk reported she has discussed this with the computer programmer which a program could be designed but would be rather expensive. All agreed not everyone

would have access to computer. Even those who would have access probably would not save enough to cover the cost of program.

Clerk reported she issued a check of \$5,575.89 on September 20th to IEPA for semi-annual payment of principal and interest for the booster pumps. Clerk explained EPA tried a new billing system but found that many communities did not receive billings. Clerk did not receive this billing. Mayor Stern confirmed he did not receive a bill as in the past years. Payments were due early September. All seemed to agree with the Clerk's action in this matter. Clerk inquired if Council is going to purchase Christmas hams from the Lions Club for city employees. All agreed. Clerk announced the first Council meeting (first Tuesday) in January 2013 falls on New Year's Day which is a holiday. Since there are five Tuesdays in January, Clerk suggested moving the January 1st meeting to January 8th and the January 15th to January 22nd. Clerk reminded everyone the 2nd meeting in December and the 1st meeting in January were cancelled due to lack of quorum. All agreed this is too long to go without a meeting. **Motion** made by Alderman Lindsay, seconded by Alderman Macomber to move January Council meetings to the 2nd (January 8) and 4th (January 22) Tuesdays in 2013. Roll call: Alderman Lindsay-aye, Alderman Macomber-aye, Alderman Burkholder-aye, Alderman Kocal-aye, Alderman Fehlhafer-aye and Alderman Weaver-aye. Motion carried. Clerk reported Merle Smith has called wanting to take trees down but is not sure if they are City trees or his. Clerk had discussed this issue with Les Guenzler and he thought the trees were on the property line. Alderman Fehlhafer agreed. Also discussed was a tree on West Franklin – old ash tree destroyed by Emerald Ash Borer. No one seemed to know how to handle these without proper surveys. Clerk announced copies of mowing quote for 2013 from Ardena Grant are in their folders. Need to be thinking ahead in order to have in place for the spring mowing season. All seemed to agree to table this for now.

Mayor Stern did not have any additional business.

Motion made by Alderman Weaver, seconded by Alderman Lindsay to adjourn. All ayes. Motion carried.

Meeting adjourned at 9:30 PM.

*Respectfully submitted,
Jackie Hawbecker, City Clerk*