

November 15, 2011

Lanark City Council met in regular session at City Hall. Alderman Ken Weaver, Alderman Anne Lindsay, Alderman Tom Kocal and Mayor Ed Stern were present. Alderman Ed Fehlhafer, Alderman Mark Macomber and Alderman Ron Strohecker were absent.

Also present were Randy Pepin, Sharon Pepin, Nick Wagner, Boyce Humphreys, Floyd Roberts, Jamie Woodley, Scott Woodley, Mick Parsons and John Huggins.

Mayor Stern called the meeting to order at 7:33 PM. After roll call, all recited the Pledge of Allegiance.

Mayor Stern turned the meeting over to Sharon Pepin to conduct the Public Hearing to close out the Well #4 CDAP grant project. Pepin submitted and reviewed information sheet. Total project costs were \$94,657.54 with DCEO providing \$82,270.00 and the City contributing \$12,387.54. Pepin offered time for questions and answer. Without any questions, Mayor Stern closed the Public Hearing at 7:45 PM. (More detailed minutes of the public hearing are attached.)

Motion made by Alderman Lindsay, seconded by Alderman Weaver to accept the minutes of the November 1st meeting. Roll call: Alderman Lindsay-aye, Alderman Weaver-aye, Alderman Kocal-aye and Mayor Stern-aye. Motion carried.

Motion made by Alderman Lindsay, seconded by Alderman Kocal to accept and pay the bills from November 1st to present. Roll call: Alderman Lindsay-aye, Alderman Kocal-aye, Alderman Weaver-aye and Mayor Stern-aye. Motion carried.

Motion made by Alderman Lindsay, seconded by Alderman Kocal to approve the Treasurer's Report for October. Roll call: Alderman Lindsay-aye, Alderman Kocal-aye, Alderman Weaver-aye and Mayor Stern-aye. Motion carried.

Annual Treasurer's Report was submitted to be reviewed for the next meeting.

MSA Professional Services – Nick Wagner submitted report on Blair Parkway. Wagner will leave notebook and televising tape with Clerk. Wagner reviewed current maps in report. Wagner reported it was determined a bottle neck in the line (shown in blue on map) due to not enough pitch/grade/slope. Wagner reviewed proposed sewer capacity map. Wagner reported the line goes under house (Poffenberger) - could possibly re-lay new line. When asked, Wagner explained the 90 degree bends are not the problem. Wagner included pros and cons of each alternate. Costs are: Alternative #1 \$90,000 and Alternative #2 \$140,000. MSA recommends Alternative #2 as it will increase capacity and would eliminate current line which runs under house. When asked, Pepin reported there are grants available for this type of project. All seemed to agree to get the line away from the house. Due to timeline of grant application and construction permit, MSA will need to know what action the City will take by the December 6th meeting. It was agreed to have a Water & Sewer Committee meeting before December 6th to inform the absent aldermen. Water & Sewer Committee meeting was set for November 18th at 8:30 AM. Wagner will attend this meeting.

Community Funding & Planning Services – Pepin submitted draw request for the last administration invoice of \$1,150 to close out the CDAP grant. Pepin reviewed spread sheet. **Motion** made by Alderman Weaver, seconded by Alderman Kocal to approve draw down #7 for \$1,150. Roll call: Alderman Weaver-aye, Alderman Kocal-aye, Alderman Lindsay-aye and Mayor Stern-aye. Motion carried. Argyle Storm Water project – Pepin submitted proposed budget and time frame. Pepin gave brief update on Municipal Building. Bid from Ringland Johnson expired on November 13th. Pepin reported they have agreed to a thirty day extension. Since we have started (driveway), we have complied with the Live & Learn grant. Due to starting City is not eligible to apply for grant next spring. The Live & Learn grant is two years. Blackhawk Hills Energy grant of \$7,100 must be used by May 2012. ComEd grant is \$9,300. Pepin briefly discussed the DCEO grant for \$311,000 – no word as yet. State’s fiscal year is July 1st.

General Audience – John Huggins, Chamber of Commerce, inquired where at with TIF. JRB (Join Revue Board) meets annually. No committee has been established. Nothing has changed since Huggins left the Council. Pepin reported have seven years to use funds. Huggins announced could possibly use TIF funds for city projects. Huggins reported the TIF Annual Report needs to be completed and the JRB needs to meet.

Water Mains – Mayor Stern reported two quotes are in and are waiting on third quote.

Alderman Weaver requested executive session to discuss real estate.

Alderman Kocal announced the CDES will meet at 7:00 PM on November 16th at the County Courthouse.

A personnel meeting was set for November 21st at 8:30 AM in city hall.

Alderman Lindsay questioned the hot patch on Rochester. Maintenance crew has been at it for four weeks. Mayor Stern reported they put in hot patch today.

Clerk inquired if City was buying Christmas hams for the employees as done in the past. All agreed to order hams from Lions Club. Clerk inquired since Christmas and New Years are on Sunday this year, the employees would receive the Monday after as their holiday. All agreed.

Motion made by Alderman Weaver, seconded by Alderman Lindsay to enter into executive session to discuss real estate. All ayes. Motion carried. Entered executive session at 8:35 PM.

Motion made by Alderman Weaver, seconded by Alderman Lindsay to exit executive session. All ayes. Motion carried. Exited executive session at 8:48 PM with no action taken.

Mayor Stern did not have any additional business.

Motion made by Alderman Lindsay, seconded by Alderman Weaver to adjourn. All ayes. Motion carried.

Meeting adjourned at 8:48 PM.

*Respectfully submitted,
Jackie Hawbecker, City Clerk*

CITY OF LANARK - PUBLIC HEARING NOTICE

TUESDAY, NOVEMBER 15, 2011 AT 7:30 P.M.

The City of Lanark is holding a second Public Hearing to provide information on the municipal well improvement project. The first public hearing was held September 21, 2010, prior to the City submitting the Community Development Assistance Program (CDAP) grant application to the Illinois Department of Commerce & Economic Opportunity (DCEO).

The City applied for a Set-Aside grant, and its application met all three of the national objectives: 1) benefit low-and moderate income persons; 2) aid in the prevention or elimination of slum and blight; and 3) addressed a problem that poses a serious and immediate threat to the health and welfare of the community. The grant application was submitted on September 24, 2010, and the City received word in November that it was awarded a \$82,270 CDAP grant; with a two-year contract which ends June 30, 2012. No grant modifications were necessary. The overall project was estimated to cost \$108,160, with the City contributing \$25,890.

The Set-Aside grant was for emergency repairs and improvements to the City's municipal well #4, which had to be taken out of service due to recent pumping problems. A Format II Environmental Assessment was completed for this project since the City was looking at increasing the capacity of the well. No public comments were received and environmental clearance letters were secured from the required State agencies. DCEO provided an environmental clearance letter on December 7, 2010. The Special Grant Conditions clearance letter was also provided December 7, 2010 from DCEO. These letters allowed for construction of the project to move forward.

The City had contacted Peerless Service Company once the problems were noticed with Well #4 and discussed possible options, which included work that could be completed by City staff. Due to the urgent nature of the project and the fact that the well was no longer in service, the City unanimously awarded the contract for the well improvements to Peerless Service Company. The most current federal prevailing wage rate determination was provided to Peerless Service Company, which was applicable to the well improvement project. On December 13, 2010, the City Council issued a Notice of Award in the amount of \$70,060 to Peerless Service Company. The scope of work entailed replacing the well's column piping, purchase and installation of a larger pump and motor, new electrical controls and panel, and increasing the size of the discharge piping in the well house. The City would replace and enlarge the exterior water main from the well house and complete the restoration work associated with the main replacement, along with painting the interior discharge piping. The City's portion of the project was estimated to cost roughly \$19,000 for labor and materials. This work would be part of the City's match towards the CDAP grant.

ESI Consultants, Ltd., was hired by City to provide construction engineering services and to oversee the well improvements project. A contract was entered into in December in the amount of \$14,500 for the engineering services.

Community Funding & Planning Services was hired by the City to provide grant administrative duties. The administration fee was \$4,600 and was paid with CDAP grant funds. Administrative duties included DCEO contract review, environmental review, on-going correspondence with

DCEO staff, quarterly project status and quarterly financial status reporting, annual HUD Performance reporting, record keeping of project costs, overall financial management, public hearing, and close-out reporting.

Peerless Service Company commenced construction of the project on December 13, 2010. There was one subcontractor on the project – Advantage Electric. Work was substantially completed by the end of June, 2011. On-site interviews were conducted for both contractors. Weekly payroll reports were reviewed. Wage restitution was required for the employees of Advantage Electric; supporting documentation has been provided. The required prevailing wage rates were paid to all employees working on the project.

The contracted construction costs were \$66,795, which was less than expected mainly because the contractor was able to reuse some of the existing column piping. The total project costs were \$94,657.54, with DCEO providing \$82,270 and the City contributing \$12,387.54.

The City has drawn down \$81,120 in CDAP grant funds, with \$1,150 remaining for the final grant administrative invoice. The final grant administrative invoice is being submitted to the City for approval. Once all grant funds are drawn down, a CDAP Close-Out Report and a Grantee Evaluation Report will be prepared and submitted to DCEO as part of the project close-out process. The grant contract ending date is June 30, 2012.

A representative of DCEO may conduct a monitoring visit to ensure that the project was done in accordance with DCEO grant guidelines. If a visit is conducted, Community Funding & Planning Services will attend the monitoring visit.

Based upon the data gathered from the community-wide income survey that was completed by the City in 2010, this project will benefit 57.32% low-to-moderate income families throughout the City.

Questions / Comments

Without any questions, Mayor Stern closed the Public Hearing at 7:45 PM.